# UPUTSTVO ZA AUTORE
## (TIMES NEW ROMAN, VELIKA SLOVA, BOLD, CENTRALNO PORAVNANJE)

## INSTRUCTIONS FOR AUTHORS

**Prof. dr Jelena Jovanović[1]**

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## REZIME

*Rezime se nalazi na početku rada i treba da bude napisan fontom Times New Roman, Italic, 12 pt. Navod „**Rezime**" piše se dva propreda ispod naslova, fontom Times New Roman, Bold, 11 pt. Dužina rezimea je od 50 do 150 riječi. Jedan prored nakon rezimea navode se ključne riječi (do 10 ključnih riječi).*

*Takođe, jedan prored niže, potrebno je dati najmanje jednu klasifikacionu šifru iz JEL klasifikacije, koju koristi Journal of Economic Literature(JEL:www.aeaweb.org/journal/ jel_class_system.php).*

**Ključne riječi:** rezime, dužina rezimea, klasifikaciona šifra, font

## UVOD

Uvod se piše dva proreda nakon ključnih riječi (TNR, bold, 12).

## GLAVNI NASLOVI

Glavni naslovi u radu treba da budu napisani velikim slovima, centrirano, font TNR, bold, 12. Prije i poslije glavnog naslova se nalaze po jedan prazan red.

### Podnaslovi, drugi nivo

Drugi nivo podnaslova se piše malim slovima, centrirano, font TNR, bold, 12. Prije i poslije naslova se nalazi jedan prazan red.

### *Podnaslovi, treći nivo*

Treći nivo podnaslova se piše malim slovima, poravnato prema lijevoj margini, font TNR, 12, *italic*. Prije i poslije naslova se nalazi jedan prazan red.

## SUMMARY

*Summary should be written at the beginning of work and should be typed in Times New Roman, Italic, 12 pt. Alleged **"Summary"** should be written two spaces below the title, in Times New Roma, Bold, 11 pt. Summary length is 50 to 150 words. One line after the summary you shoul give key words (up to 10 keywords).*

*Also, a lower spacing, it is necessary to give at least one classification code of JEL classification used by the Journal of Economic Literature (JEL: www.aeaweb.org/journal/ jel_class_system.php).*

**Keywords:** summary, the length of the summary, classification code, font

## INTRODUCTION

Introduction should be written two spaces after keywords (TNR, bold, 12).

## HEADING 1

Main titles should be written in capital letters, centered, TNR font, bold, 12. Before and after the main title there is one blank line.

### Heading 2

Second level headings should be written in lower case, centered, TNR font, bold, 12 Before and after the title is an empty line.

### *Heading 3*

Third level headings should be written in lower case, flush with the left margin, font TNR 12, italic. Before and after the title is an empty line.

## FORMAT STRANICE

Stranica je veličine A4. Margine su: vrh 25,4 mm, donja 25,4 mm, lijeva 25,4 mm, desna 25,4 mm, odnosno, svaka po 1 inč. Rad treba da ima dužinu do 20.000 znakova, 10 strana (uključujući apstrakt, jednačine, tabele, reference literature i dodatke). Rad se piše u dvije kolone (lijeva kolona na srpskom, a desna na engleskom jeziku). Širina kolona je 74,6 mm, a razmak između kolona je 10 mm. Razdvajanje pasusa se vrši uvlačenjem početnog reda za 5 mm.

## JEZIK RADA I PISMO

Tekstovi se pišu u Microsoft Word Windows programu. Jezik rada je srpski i engleski. Dio na srpskom jeziku dostavljati na latiničnom pismu. Economics, časopis za ekonomsku teoriju i analizu koristi APA standarde pisanja naučnog rada.

## TABELE

Tabele treba da budu numerisane u kontinuitetu arapskim brojevima, i to naslov i redni broj tabele se postavljaju iznad tabele, poravnato uz lijevu marginu. Legenda se ispisuje ispod tabele. Kada citiramo podatke, ime tabele ispisujemo početnim velikim slovom i navodimo njen redni broj. APA slijedi pravilo da se u tabelama uklone vertikalne linije, a od horizontalnih zadrže samo najnužnije. Veličina fonta u tabelama je 10 pt. Tabele se postavljaju centrirano, dovoljno je samo na engleskom jeziku, a legenda se, po potrebi, ispisuje i na srpskom jeziku.

## GRAFIKONI, SLIKE I JEDNAČINE

Grafikoni i slike se numerišu u kontinuitetu arapskim brojevima. Naslov i redni broj figure se unose ispod figure, poravnato uz lijevu marginu. Sve figure citiramo početnim velikim slovom. Veličina fonta u figurama je 10 pt. Figure

## PAGE FORMAT

Page size is A4. Margins are: top 2.54 cm, bottom 2.54 cm, 2.54 cm left, right 2.54 cm, respectively, each 1 inch. The paper should have a length of up to 20,000 characters, 10 pages (including abstract, equations, tables, references and appendices). The paper should be written in two columns (left column is in Serbian and the right one in English). Column width is 7.91 cm, and the distance between the columns is 0.1 cm. The separation of paragraphs is done by inserting a paragraph initial order of 0.5 cm.

## WRITING

Papers are written in Microsoft Word for Windows program. Language is Serbian and English. Part of the Serbian language to the Latin script. Economics, Journal of Economic Theory and Analysis using APA writing standards of scientific research.

## TABLES

Tables should be numbered in Arabic numerals continuity, and the title and number of the tables are placed above the table, flush with the left margin. Legend is printed below the table. When quoting data table name with writing Capitalized and mention her number. APA follows the rule that the tables eliminate the vertical line and the horizontal retain only the most necessary. Font size is 10pt in the tables. Tables are centered and only in English language, and the legend, if necessary, should be written in the Serbian language too.

## GRAPHS, DIAGRAMS AND EQUATIONS

Charts and pictures are numbered in Arabic numerals continuity. The title and number of the figures are entered below the figure, flush with the left margin. All figures quote an initial capital letter. The

Jednačina treba da bude napisana u Equation Editor i pozicionira se na centar, dok je numeracija arapskim brojevima uz desnu marginu.

The equation to be written in Equation Editor, and is positioned at the center, and the numbering is with Arabic numerals on the right margin.

## CITIRANJE REFERENCI U TEKSTU

Osnovni APA princip citiranja u otvorenom tekstu jeste „jedan autor, jedna riječ". Uz ime autora potrebno je navesti samo godište, ali ne i broj stranice.

Na primjer:

(*Srpski jezik*) Voker (Walker, 2000). poredio je vrijeme reakcije...

(*Engleski jezik*) Walker (2000). compared reaction times...

Citiranje imena tri, četiri ili pet autora:

(*Srpski jezik*) Prvo navođenje: Ilić, Branković, Milijević, Suzić i Gutović (1999) objasnili su...

Drugo navođenje: Ilić i saradnici (1999) objasnili su...

(*Engleski jezik*) First time: Wasserstein, Zappulla, Rosen, Gertsmann, and Rock (1994) found...

Second time: Wasserstein et al. (1994) found... (ibidem, str. 208)

Za izvor sa Interneta koji nema označene stranice, koristite znak para ¶ i broj paragrafa na stranici na kojoj je objavljen.

Na primjer:

(*Srpski jezik*) Majers (Myers, 2000, ¶ 5)

(*Engleski jezik*) (Myers, 2000, ¶ 5)

## CITING REFERENCES IN THE TEXT

The basic principle of APA citation in plaintext is "one author, one word." With the author's name should be stated only age, but not the number.

For example:

(*Serbian*) Walker (Walker, 2000). compared the response time...

(*English*) Walker (2000). compared reaction times...

Citing the names of three, four or five authors:

(*Serbian*) First indication: Ilic, Brankovic, Milijević, Suzić & Gutović (1999) explained...

Another indication: Ilic et al (1999) explained...

(*English*) First time: Wasserstein, Zappulla, Rosen, Gertsmann, and Rock (1994) found...

Second time: Wasserstein et al. (1994) found ...(ibid,p.208)

For an Internet source that does not have a bookmark, use the ¶ sign pairs and the number of paragraphs on the page where it published.

For example:

(*Serbian*) Myers (Myers, 2000, ¶ 5)

(*English*) (Myers, 2000, ¶ 5)

## POPIS LITERATURE

Svi citirani izvori u tekstu rada treba da se nalaze u popisu literature. Radovi koji su korišćeni u literaturi se navode alfabetskim redom. APA standardi slijede princip „autor – godište izdanja". APA stil podrazumijeva da se lista referenci daje u popisu na kraju rada, a nikako navođenjem izvora u fusnotama.

## REFERENCES

All sources cited in the text should be included in the reference list. Papers that have been used in the literature are presented in alphabetical order. APA standards follow the principle of "author–year release." APA style that includes a list of references given in the list at the end of the article, not quoting sources in footnotes.

Naredni primjeri imaju za cilj da autorima pruže pregled navođenja u bibliografiji odgovarajućih modela.

The following examples are intended to authors provide an overview of citation in the bibliography of the corresponding models.

## Knjige

(*Srpski jezik*) Suzić, N. (2006). *Poslovna kultura (drugo izdanje)*. Banja Luka: XBS
(*Engleski jezik*) Hirsch, Jr., E. D. (1996). *The schools we need and why we don't have them*. New York: Doubleday.

## Books

(*Serbian*) Suzić, N. (2006). *Business Culture (second edition)*. Banja Luka: XBS
(*English*) Hirsch, Jr.., E. D. (1996). *The schools we need and why we do not have them*. New York: Doubleday.

## Radovi iz časopisa

(*Srpski jezik*) Suzić, N. (2008). Kako adolescenti vrednuju svoje roditelje a kako roditelji sami sebe? *Naša škola, časopis za teoriju i praksu odgoja i obrazovanja br. 46/216*, str. 25–34.
(*Engleski jezik*) Dennis, T. A., Cole, P. M., Wiggins, C. N., Cohen, L. H. & Zalewsky, M. (2009). The functional organization of preschool-age children's emotion expressions and actions in challenging situations. *Emotion*, *9*, 520–530.

## Papers from the magazine

(*Serbian*) Suzić, N. (2008). How teenagers value their parents and how the parents themselves? *Our school, Journal of Theory and Practice of Education no. 46/216*, p. 25–34.
(*English*) Dennis T. A. Cole, P. M., Wiggins, C. N., Cohen, L. H. & Zalewsky, M. (2009). The functional organization of preschool-age children's emotion expressions and actions in challenging situations. *Emotion, 9*, 520–530.

## Rad objavljen u zborniku

(*Srpski jezik*) Suzić, N. (2009). Kako učenici vrednuju školu i kako uče. U zborniku *Monografija međunarodnog znanstvenog skupa „Škola po mjeri"* (str. 221–236). Pula: Sveučilište Jurja Dobrile.
(*Engleski jezik*) Barrett, K.C., & Campos, J. J. (1987). Perspectives on emotional development: II. A functionalist approach to emotions. In J. D. Osofsky (Ed.), *Handbook of infant development* (2nd ed., pp. 555–578). Oxford, England: Wiley.

## Paper published in the journal

(*Serbian*) Suzić, N. (2009). How do they evaluate school and to learn. In *Proceedings of the international symposium monograph "The School-made"* (p. 221–236). Pula: Juraj Dobrile.
(*English*) Barrett, cp, & Campos, J. J. (1987). Perspectives on emotional development: II. A functionalist approach to emotions. In J. D. Osofsky (Ed.), *Handbook of infant development* (2nd ed., Pp. 555–578). Oxford, England: Wiley.

## Rad poznatog autora
## preuzet elektronski

(*Srpski jezik*) Schwarzer, R. (1989). Statistički softver za meta analizu [Kompjuterski softverski vodič]. Preuzeto 23. marta 2001. sa http://www.yorku.ca/faculty/academic/schwarze/meta e.htm

## The work of renowned author
## downloaded electronically

(*Serbian*) Schwarzer, R. (1989). Statistical software for meta-analysis [Computer software Guide]. Retrieved 23 March 2,001th with http://www.yorku.ca/faculty/academic/black/meta_e.htm

(*Engleski jezik*) Schwarzer, R. (1989). Statistics software for meta-analysis [Computer software and manual]. Retrived March 23, 2001, from http://www.yorku.ca/faculty/academic/ schwarze/meta_e.htm

(*English*) Schwarzer, R. (1989). Statistics software for meta-analysis [Computer software and manual]. Retrived March 23, 2001, from http://www.yorku.ca/faculty/academic/ schwarze/meta_e.htm

## Članak koji je objavljen jedino na Internetu

(*Srpski jezik*) Fredserickson, B. L. (07.03.2000). Cultivating positive emotions to optimize health and wel-being. *Prevention & Treatment, 3,* Article 0001a. Preuzeto 20.11.2000, sa sajta http://journals.apa.org/prevention/volume3/ pre0030001a.html

(*Engleski jezik*) Fredserickson, B. L. (2000, March 7). Cultivating positive emotions to optimize health and wel-being. *Prevention & Treatment, 3,* Article 0001a. Retrieved November 20, 2000, from http://journals.apa.org/prevention/volume3/ pre0030001a.html

## An article that was published only on the Internet

(*Serbian*) Fredserickson, B. L. (07.03.2000). Cultivating positive emotions to optimize health and wel-being. *Prevention & Treatment, 3*, Article 0001a. Retrieved 20.11.2000, from site http://journals.apa.org/prevention/volume3/ pre0030001a.html

(*English*) Fredserickson, B. L. (2000, March 7). Cultivating positive emotions to optimize health and wel-being. *Prevention & Treatment, 3*, Article 0001A. Retrieved November 20, 2000 from http://journals.apa.org/prevention/volume3/ pre0030001a.html

## Podaci preuzeti sa sajta vlade ili druge zvanične organizacije

(*Srpski jezik*) Department of Health and Human Services, National Center for Health Statistics. (1991). *National Health Provider Inventory: Home health agencies and hospices, 1991* [Zvanični podaci]. Dostupno na veb sajtu Nacionalnog tehničkog informacionog servisa: http://www.ntis.gov

(*Engleski jezik*) Department of Health and Human Services, National Center for Health Statistics. (1991). *National Health Provider Inventory: Home health agencies and hospices, 1991* [Data file]. Available from National Technical Information Service Web site, http://ntis.gov

## Data downloaded from the government or other official organization

(*Serbian*) Department of Health and Human Services, National Center for Health Statistics. (1991). *National Health Provider Inventory: Home health agencies and hospices, 1991* [official figures]. Available on the website of the National Technical Information Service: http://www.ntis.gov

(*English*) Department of Health and Human Services, National Center for Health Statistics. (1991). *National Health Provider Inventory: Home health agencies and hospices, 1991* [Data file]. Available from National Technical Information Service Web site, http://ntis.gov